

Applicant register

Pia Lamminen

Title of register	Applicant register	
Contact person	Pia Lamminen Training Manager	pia.lamminen@samk.fi +358 44 710 3128
Cause for handling	Statutory obligations Handling necessary to complete agreement	
Purpose of handling	<ul style="list-style-type: none"> • For statistics • For student selection • For administering study information • For managing invoicing • For generating user identifier 	
Groups of registered	Applicants to education (non-degree education)	
Information groups	Information group	Storage time
	First and last name(s)	10 yrs
	Social security number	10 yrs
	Contact information	10 yrs
	Nationality and mother tongue	10 yrs
	Educational information	10 yrs
	Work experience and work-related information, title	10 yrs
	Grounds for application	10 yrs
Information sources	Person him-/herself	
Groups of receivers	<p>Information is forwarded to the student management system, if needed, to register studies and create user identifiers.</p> <p>Virta Tietovaranto (bought service from CSC by Ministry of Education and Culture) and Finnish Statistics save information on education not leading to a degree.</p> <p>Information can be forwarded to joint organizers of educational events only as much as is necessary to carry out the event. The joint organizer destroys the information after the event has taken place.</p>	
Data transfer outside EU/ETA	Data is not disclosed outside EU/ETA	
Automatic decision-making	No automatic decision-making	
Profiling	No profiling of registered	